



2018 Referral Award Program

Beginning Feb. 1, 2018, NJVC is offering a special **\$3,500 referral award** for each referral hired to a cleared NJVC position. This referral offer ends June 1, 2018, or until recruiting needs are met.

To view all open positions, visit <https://chenega.taleo.net/careersection/2/jobsearch.ftl?lang=en>. Be sure to filter for NJVC listings. Please note only cleared positions are eligible for the referral award.

Submit your referral to MIOSreferrals@chenega.com, including the Referral Payment Agreement Form, candidate's resume, contact information, and requisition number of applicable job opening. If your submission is accepted, you will receive a copy of your Referral Payment Agreement Form signed by a Chenega Recruiting Manager. Please save this copy for your records.

If you have any questions, please email MIOSreferrals@chenega.com.

Arthur Lambros
Director, Recruiting
Strategic Business Unit
Military, Intelligence & Operations Support
Chenega Corporation

Terms and conditions:

1. Cleared positions only. Candidate must be cleared to qualify.
2. Referrer must be the first to refer the candidate to NJVC.
3. New candidates only. Former employees of NJVC, Chenega or its subsidiaries, or candidates previously identified for recruitment are not eligible.
4. Referral bonus will be paid 30 days after hire date.
5. Once candidate's information is received by Chenega, all information belongs to Chenega to be used for recruitment purposes only.
6. If candidate does not qualify for the referred position, Chenega may submit him or her for a different position to which the referral award program does not apply.



Referral Payment Agreement Form

SECTION 1: Referrer Information

Name: _____ Date: _____

Social Security No.: _____

Mailing Address: _____

Phone (h): _____

Phone (m): _____

Email: _____

Relationship to candidate: _____

SECTION 2: Candidate Information

Name: _____ Job Requisition No.: _____

Mailing Address: _____

Phone (h): _____

Phone (m): _____

Email: _____

SECTION 3: Acknowledgment

I acknowledge that I have read and understand the rules and process of the 2018 NJVC Referral Award Program. I understand that I will not receive the referral award until all criteria are met and candidate successfully begins work in eligible position. I understand that no other compensation not explicitly stated in the program description will be honored.

Signature of Referrer

Date

Recruiting Manager

Date

Please email your completed form, along with candidate's resume, to MIOSreferrals@chenega.com.

FOR INTERNAL USE ONLY

Date received: _____ Date hired: _____ Position: _____

Payment eligibility date: _____ *(forward to Accounts Payable for processing)*